

Agenda Item No: 19
Report To: CABINET
Date: 13TH JULY 2017



Report Title: SCHEDULE OF KEY DECISIONS TO BE TAKEN

Report Author: Corporate Director (Law and Governance)

Summary:	To set out the latest Schedule of Key Decisions to be taken by the Cabinet of Ashford Borough Council.
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Key Decision: NO

Affected Wards: Where appropriate, individual Wards are indicated.

Recommendations : **That the Cabinet receive and note the latest Schedule of Key Decisions.**

Policy Overview: Under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, there is no longer a legal requirement to publish a Forward Plan of Key Decisions, however there is still a requirement to publish details of Key Decisions 28 clear days before the meeting they are to be considered at. The Council maintains a live, up to date rolling list of decision items on the Council's website, and that list will be presented to the Cabinet each month, in its current state, for Members' information.

Financial Implications: Nil

Other Material Implications: Nil

Exemption Clauses: Nil

Background Papers: None

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**CABINET
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

Ashford Borough Council's Cabinet is made up of: - Councillors Gerry Clarkson; Neil Bell; Clair Bell; Mike Bennett; Gareth Bradford; Paul Clokie; Graham Galpin; Alan Pickering; Neil Shorter; and Gerald White.

Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at www.ashford.gov.uk/councillors_and_committees.aspx

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
13th July 2017					
Housing Delivery Programme Update	<i>To provide an update on delivery of the approved projects and seek approval for the inclusion of a list of new sites onto the affordable housing delivery programme. Also to identify ways in which the Council will seek to maximise delivery including seeking flexibility in relation to the HRA debt cap in a bespoke deal with the DCLG and considering other delivery mechanisms for the future.</i>	Cllr White	Sharon Williams	Open	20/2/17
Commercial Quarter – Public Realm	<i>To seek authority to proceed with the Commercial Quarter Enabling Works</i>	Cllr Shorter	Stewart Smith/ Steve Parish	Open	3/2/17

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Taxi Licensing Policy	<i>To adopt an updated version of the Taxi Licensing Policy</i>	Cllr Bradford	Trevor Ford	Open	9/5/17
Independent Living Scheme at Repton Park		Cllr White	Sharon Williams	Open	9/5/17
Newtown Section 106 Agreement Spend	<i>To explain the original s106 and compare the % of allocation of funding in that agreement with a suggested split of the deferred sum of £1.83m</i>	Cllr Clokie	Michael Scaplehorn	Open	18/5/17
Ashford Town Bowls Club	<i>To seek Cabinet approval for the release of Section 106 contributions from Newtown Works Development to be used for the relocation of Ashford Town Bowls Club to Kingsnorth Entrance Park and for the existing bowls club site on the corner of Vicarage Lane and Church Road to be used to enlarge and enhance Memorial Gardens.</i>	Cllr Bennett	Ben Moyle	Open	18/5/17
Town Centre Annual Report	<i>To set out the projects in detail and how they have assisted in improving the health of Ashford town centre; outlining outcomes and recommendations for the future to ensure we continue to reduce the vacancy rate and support businesses to thrive in Ashford.</i>	Cllr Galpin	Jo Wynn-Carter	Open	18/5/17

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Station Approach	<i>To seek authority to proceed with a programme of works at Station Approach, International House and the Stour Centre car park</i>	Cllr Bradford	James Hann	Open	27/3/17
Hamstreet Play Area/MUGA	<i>To seek approval to the spend of Section 106 funding to provide play facilities in Hamstreet.</i>	Cllr Bennett	Michelle Byrne	Open	1/6/17
10th August 2017					
MEETING POSTPONED					
14th September 2017					
Corporate Performance Report	<i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot'.</i>	Cllr Shorter	Nicholas Clayton-Peck	Open	11/8/16
Corporate Commercial Property – Annual Report	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>	Cllr Shorter	Stewart Smith	Open	11/8/16
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Maria Seddon	Open	11/8/16

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Tenancy Strategy and Tenancy Policy/Procedure	<i>To set out the changes brought in by the Housing and Planning Act 2016 and explain the implications to Ashford Borough Council's Tenancy Strategy and Tenancy Policy.</i>	Cllr White	Anthony Crossley	Open	15/5/17
Commercial Investment Strategy	<i>To obtain Cabinet approval to the proposed Real Estate Investment Strategy.</i>	Cllr Galpin	Stewart Smith	Open (Exempt Appendix)	18/5/17
Playing Pitch and Sports Facilities Strategies (2017 – 2030)	<i>To seek adoption of the draft strategies and following public consultation.</i>	Cllr Bennett	Len Mayatt	Open	20/4/17
Disabled Facilities Grant		Cllr White	Sharon Williams	Open	18/5/17
Homeless Reduction Strategy		Cllr White	Rebecca Wilcox	Open	15/6/17
Open Spaces Strategy – Response to Consultation		Cllr Bennett	Christina Fuller	Open	15/6/17
SWAN Centre Recreation Ground		Cllr Bennett	Len Mayatt	Open	15/6/17

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
12th October 2017					
Cemetery Memorial Safety Policy	<i>Report back on adoption of policy and set of operational guidelines to manage the forward process relating to the safe management of memorials in Ashford.</i>	Cllr Mrs Bell	Tracey Butler	Open	26/2/16
Taxi Licensing Policy – Response to Consultation		Cllr Bradford	Trevor Ford	Open	15/6/17
Ashford Heritage Strategy – Adoption following Consultation		Cllr Bennett	Matthew Nouch	Open	15/6/17
9th November 2017					
Corporate Performance Report	<i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot'.</i>	Cllr Shorter	Nicholas Clayton-Peck	Open	11/11/16
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Maria Seddon	Open	11/11/16

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
7th December 2017					
Draft Budget 2018/19	<i>To present the preliminary draft service budget and outline MTFP for the purposes of subsequent formal scrutiny by the O&S Task Group and public consultation.</i>	Cllr Shorter	Ben Lockwood	Open	9/12/16
Council Tax Base	<i>To present for approval the estimated 2018/19 Council tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.</i>	Cllr Shorter	Ben Lockwood	Open	9/12/16
Housing Revenue Account (HRA) Business Plan 2016 – 2046	<i>An annual update of the HRA Business Plan financial projections. This report updates the position for the period 2016-46.</i>	Cllr White	Sharon Williams	Open	9/12/16
11th January 2018					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Cllr Shorter	Peter Purcell	Open (Exempt Appendix)	13/1/17
8th February 2018					
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Maria Seddon	Open	10/2/17

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Revenue Budget 2018/19	<i>To present the draft revenue budget for 2018/19 to the Cabinet for recommendation to Council.</i>	Cllr Shorter	Ben Lockwood	Open	10/2/17
Corporate Performance Report	<i>The report seeks to give members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Cllr Shorter	Nicholas Clayton-Peck	Open	10/2/17
Annual Report of Work Undertaken on Domestic Abuse and to Support Victims of Domestic Abuse	<i>Sets out for comment the progress the Council and its partners are making on projects focusing on domestic abuse over the past 12 months.</i>	Cllr Bradford	James Hann/Elizabeth Mannington	Open	10/2/17
8th March 2018					
Annual Pay Policy Statement	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance</i>	Cllr Pickering	Michelle Pecci	Open	10/3/17
12th April 2018					
10th May 2018					
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Maria Seddon	Open	12/5/17

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
14th June 2018					
Final Outturn 2017/18	<i>Final budget outturn for previous financial year</i>	Cllr Shorter	Ben Lockwood	Open	16/6/17
Annual Report and Quarter 4 Performance Report 2017/18	<i>The Annual Report will build upon the contents of quarterly performance monitoring, but will also include the following information – An Introduction from the Leader and Chief Executive; Facts and figures about Ashford; Timeline of key achievements in the Borough over the calendar year; Borough achievements; and a Financial Summary.</i>	Cllrs Clarkson/ Shorter	Nicholas Clayton-Peck	Open	16/6/17
Section 106 Agreements – Annual Progress Report	<i>Focus on s106 contributions received in the last year, contributions secured in new agreements and projects that have been supported by s106 funding</i>	Cllr Clokie	Lois Jarrett	Open	16/6/17

***If you wish to contact a Report Author by email, unless stated otherwise, the addresses are:
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16/6/17